

**OAKWOOD GLEN HOMEOWNER'S ASSOCIATION**  
**BOARD OF DIRECTOR'S MEETING AGENDA**  
**November 21, 2023**  
**7:00 pm**

**Notice to Homeowners:**

The Board offers access to monthly Board meetings through Zoom to allow Homeowners who cannot attend in person the opportunity to observe the meeting. Homeowners participating through Zoom will be able to observe the meeting but will not be able to directly participate. Homeowners have the ability to message any questions they may have through Zoom and can always email their questions to Gina Keller at [gina@sterlingasi.com](mailto:gina@sterlingasi.com). We will attempt to address any questions received during Open Forum.

**Time: Nov 21, 2023 07:00 PM Central Time (US and Canada)**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/83943297416?pwd=BXxb692AbAPZVyDkfAzqJcXSeBmhWr.1>**

**Meeting ID: 839 4329 7416**

**Passcode: 374600**

**One tap mobile: +13462487799, 97396709246#,,,0#,,644792# US (Houston); Dial by your location +1 346 248 7799 US (Houston).**

**Call To Order**

- 1) Approve agenda.
- 2) Meeting Minutes approval:
  - A. Minutes for the October 17, 2023 Board Meeting were approved by email vote on October 26, 2023.
  - B. Actions between Meetings:
    1. The Board voted unanimously by email vote to remove 5 pine beetle infested pine trees and 2 dead oaks on October 20, 2023.
    2. The Board met on October 21, 2023 for a Special Meeting of the Board of Directors called by President Harris and properly noticed on oakwoodglen.net. Mike Harris, John Goff, Armando Perez were present in person and Linda Clark attended electronically. The sole purpose of the meeting was to set the 2024 assessments and approve the 2024 budget. The Board unanimously agreed to increase the 2024 assessments by 3% and approved the 2024 budget.
    3. The Board voted unanimously by email vote on October 28, 2023 to remove three additional dead pine trees infested with pine beetles.
- 3) Election of Officers by the Board.
- 4) Security Report. - Security Director's Report.

**Old Business**

- 5) Treasurer's Report.
- 6) Deed Restriction Committee Report. DR Summary.
- 7) Architectural Control Committee Report.
- 8) Landscaping Committee Report.
  - Yard of the Month
- 9) Contracts and contract dates (if discussion is necessary):
  - Association Insurance - (4/14/2023 to 4/15/2024)

- Absolute Groundscape – (4/30/2023 to 5/01/24)
  - AT&T - (Nov. 2023 to Oct 2025)
  - Alarm Permit (Harris County) - (March 2023 to April 2024)
  - Champions Pest Control: (Qtrly Pest and Termite Control) – (Month to Month)
  - Excalibur Mosquito Control (1/1/2022 to 12/31/2025 (apply 3/21 thru 11/15 each year))
  - F.A.S.T. (pool contract) - (April 2023 to March 2024)
  - Harris County Sheriff - (10/1/2023 to 9/31/2024).
  - Harris County Pool Permit #9361 (3/15/2023 to 3/15/2024)
  - On Guard (pool 911 monitor phone) - (Month to Month)
  - Sterling ASI - (January 12, 2022 to auto renewal)
    - Terra Energy - (1/23 to 12/26).
    - Fort Knox Security (Clubhouse Security System) - (Month to Month)
- 10) Update on trash issue with Exxon station and Oakwood Glen Condominiums.
  - 11) Update on Bylaw Committee.
  - 12) Update on October Members Meeting
  - 13) Update on Special Meeting to vote on License Plate Readers
  - 14) Update on removing 8 additional pine trees that have died and 2 dead oak trees in the back park. **Both projects complete**
  - 15) Discuss Xmas decorations.
  - 16) Discuss getting quotes and construction timing to repair concrete and replace textured coating on pool deck.

#### **New Business**

- 17) Discuss setting up a Directors training class.
- 18) Legal - None
- 19) Open Forum. (15 minutes total) (3 minutes max each).
- 20) Recess for Executive Session if necessary.
- 21) Reconvene to read in summary for Executive Session if one is held.
- 22) Adjourn.