

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OAKWOOD GLEN HOMEOWNERS ASSOCIATION, INC.**

February 19, 2019
17902 Hawk Haven
Spring, Texas 77379

CALL TO ORDER

With prior written notice by the President and a quorum of Directors present, the meeting was called to order at 7:01pm. Board members in attendance were Secretary John Goff, Treasurer Linda Clarke, Directors Greg Gillis, Kristen Ricketts, Juli Cash and President Mike Harris (via phone). Also in attendance were Sterling Association Services Inc. representative Gina Keller, homeowners and guests per the sign in sheet. Board members Ken Clark and Patty Inzana were not in attendance.

Meeting Agenda

The agenda was reviewed by the Board. Greg Gillis motioned the agenda be approved as written, Kristen Ricketts seconded and the motion passed unanimously.

Meeting Minutes Approval and Actions between Meetings

1. Meeting minutes from January 15, 2019 Board Meeting were approved by a majority vote on January 31st, 2019 via email.
2. The Board met in executive session on January 31st, 2019 to discuss three (3) homeowner issues and a legal issue.

SECURITY REPORT

John Goff was in attendance stated he had not received a report from the Deputy Tomte prior to the beginning of the meeting. Issues discussed regarding security were the house fire that occurred and the gang related graffiti that has been visible on several of the Harris County signs at the apartments in the front of the subdivision. Gina will contact Harris County to see about having these replaced.

OLD BUSINESS

Treasurer Report - Manager, Gina Keller presented the Treasurer's Report. Cash accounts total \$296,155.57 is comprised of New First checking, New First Money Market and debit card. Reserve Fund accounts total \$384,248.96, is comprised of Amegy Money Market, LPL Financial account and Woodforest Bank C.D. account. Total cash is \$680,404.53. Checks from operating account totaled \$20,381.57. Assessment percentages for 2017 are at 97%, 2018 are at 95% and 2019 are at 65%.

Deed Restriction Committee Report

D/R Summary - A total of 131 letters were sent out for compliance as follows:

No ACC or ACC Related - 3, A/C unit -1, Holiday Décor - 69, Lot Maintenance - 13, Garbage - 2, Landscaping Maintenance -29, Trailers -4, Parking violations -5, Stored items - 5; Running A Business - 1. There are 12 violations currently on "hold" or being "monitored" for compliance based upon calls or emails to the management company requesting additional time.

Architectural Review (ARC): - Greg Gillis reported five (5) ACC requests submitted for removal of a tree (which is not required but was approved), windows, concrete driveway, painting and gutter replacement. All submittals were approved except gutter replacement; ACC is awaiting a color sample.

Landscaping Committee Report - Kristen Ricketts will begin the "Yard of the Month" again in April and go through October. She also will be placing the order for Spring flowers in March.

Clubhouse Repair: No meeting this month.

Disaster Committee: No meeting this month.

Electric Provider Change: Sterling was able to obtain a bid for Tara Electric for 0.039 cents per Kwh for the next 36 months.

Renew Alarm Permit: Alarm permit was on the agenda. While at the clubhouse, the permit was checked for expiration date. Permit expires at the end of April 2019. Gina will re-permit alarm for 4/19 – 4/20 in the upcoming month.

2013 Review: Canady and Canady are getting close to having the 2013 review completed; Gina will check with them to make sure they have all of the information that they require to complete the 2013 audit.

Director Training: Gina noted that CAI is not going to be able to hold the Director Training class at Oakwood Glen in March. She requested dates that the clubhouse was available for use (for training) in April. Director Greg Gillis went into the clubhouse calendar and noted that the only available dates are 4/13 and 4/27. Gina will see if either of these days will work. As Juli Cash is the only member who has yet to have Director Training, Gina may be able to coordinate a webinar for her to take.

Sidewalk Repair: Pavecon provided bids for the back park walking trail, the front pool/park sidewalk and the front park parking lot. The bids were in the \$25K range; additional bids will be procured. Sidewalks at the pool need to be replaced prior to opening this year. The board discussed opening the pool the first week of May 2019.

Pool Furniture: After reviewing the bids and discussing what furniture is currently at the pool and what added furniture would be needed, the board elected to go with Leisure Furniture. They want 20 lounge chairs, five tables and 20 dining chairs to go with the table. The color they chose wash beige. Gina will contact Davy and place the order before the end of February while prices are still discounted.

Barbed wire – Pool Fence: Upon discussion with Insurance Agent, Gina noted that barbed wire on the pool fence is not acceptable for insurance purposes.

Damages to Light Pole: Mike Harris reported that the original claim was denied by Fred Loya insurance. The insurance company representative stated the vehicle was covered but the driver of the car was not covered. Per Mike Harris, in her statement to the deputy, the mother said “her son had been driving the car for over a month.” The board is monitoring that this will not be extracted or redacted from the police report. At present, the Association is going to recover the money from the association insurance company and then let them proceed to recover it from the individual who is responsible for the “hit and run.”

NEW BUSINESS

Legal: There was one account presented to the board for review (backup included) to proceed with judgment; account numbers #21803922 was presented. Linda Clarke motioned to proceed with attorney action on this accounts. The motion was seconded by Greg Gillis. All were in favor and the motion carried.

Open Forum: None.

NEXT MEETING IS SCHEDULED FOR March 19th, 2019

In accordance with Texas Property Code Section 209.0051, the notice will be properly posted.

MOTION TO MOVE INTO AND OUT OF EXECUTIVE SESSION

A motion was made, seconded and passed unanimously to move into executive session at 8:02 pm.

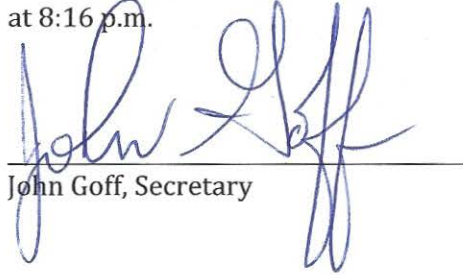
A motion was made, seconded and passed unanimously to move out of executive session at 8:14pm.

EXECUTIVE SESSION SUMMARY

The Board discussed one account that is at the attorney; this account needs to be placed on hold.

ADJOURN

With no further business to come before the Board; President Harris properly adjourned the meeting at 8:16 p.m.

A handwritten signature in blue ink, appearing to read "John Goff", is written over a horizontal line. The signature is stylized and cursive.

John Goff, Secretary