

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OAKWOOD GLEN HOMEOWNERS ASSOCIATION, INC.**

November 21<sup>st</sup>, 2017

17902 Hawk Haven

Spring, Texas 77379

**CALL TO ORDER**

With prior written notice by the President and a quorum of Directors present, the meeting was called to order at 7:05pm. Board members in attendance were President Mike Harris, Vice President Ken Clark, Secretary John Goff Directors Jack Eannarelli, Patty Inzana and Kristen Ricketts. Also in attendance were Sterling Association Services Inc. representative Gina Keller, homeowners and guests per the sign in sheet. Board members not in attendance were Linda Clarke, Greg Gillis and Nicole Loreth.

**Meeting Agenda**

The agenda was reviewed by the Board. Jack Eannarelli motioned the agenda be approved as written, John Goff seconded and the motion passed unanimously.

**Meeting Minutes Approval and Actions between Meetings**

1. Meeting minutes from October 17<sup>th</sup>, 2017 were approved on November 5<sup>th</sup>, 2017 by a majority vote via email.
2. Mike Harris authorized CJ Welding to repair the hinges on the soccer field gate on 10/25/2017 as an emergency repair. Prior to authorizing this repair Mr. Harris informed the Board by email of his intent to take advantage of the \$500 flat trip fee for labor and have repairs also made to the main gate at the back park. Total cost for both repairs was \$995.98.

**SECURITY REPORT**

Director Goff provided a report of the statistics provided to him by Deputy Tomte. There were several questions from the homeowners regarding the Deputy's ability to possibly add more information to the report. They don't want specific addresses of the crimes but at minimum, they would like to have the block number where any issues occur. Director Goff will look into having this information added, if possible.

**OLD BUSINESS**

Treasurer Report - Manager, Gina Keller presented the Treasurer's Report. Cash accounts total \$192,476.64 which are comprised of New First checking, New First Money Market Amegy checking, Amegy Money Market and LPL Financial account. Reserve Fund accounts total \$191,567.58, which are comprised of LPL Financial account and Woodforest Bank C.D. account. Total cash is \$384,044.22. Checks from operating account totaled \$35,504.17. Assessment percentages for 2015 are at 98%, 2016 are at 96% and 2017 are at 92%.

**Deed Restriction Committee Report**

D/R Summary - A total of 130 letters were sent out for compliance as follows:

No ACC or ACC Related - 5, Animals (chickens/loose dogs) -3, A/C unit - 1, Expired Tags - 2, Lot Maintenance - 41, Garbage - 9, Landscaping Maintenance - 37, Lot Trailers - 17, Parking violations -4, Stored items - 11. There are 15 violations currently on "hold" or being "monitored" for compliance based upon calls or emails to the management company requesting additional time.

**Audit 2013** - 2013 Audit is in progress. Files will be pulled after the holidays so that Canady & Canady can send a representative over to review the information in the boxes.

**Architectural Review (ARC):** - Greg Gillis was not in attendance. Patty Inzana reported that there were no new ACC request forms submitted since the last meeting.

**Landscaping Committee Report** – Kristen Ricketts reported that she received a bid for fall flowers in the amount of \$874.00. In addition, she would like to have the knock out roses that were damaged when hit by a vehicle replaced. Patty Inzana made a motion to have the flowers installed and roses replaced for a cost of up to \$1,000; the motion was seconded by Jack Eannarelli. All were in favor and the motion carried.

**Contract Update:** The ADT termination notice was submitted to the corporate office.

**Pool Bids** – Board would like to see pool bids for 2018. Gina noted that she will have bids available at the January meeting.

**Phase III of front park project:** Phase III has not been completed as of yet. Greg Gillis was not available to provide an update.

**New Surveillance – Clubhouse:** Installation of the cameras at the clubhouse will not begin until the work on the cameras at the front park is complete. Greg Gillis was not in attendance to provide an update.

**Community Outreach Program:** No additional information since last month. This will be tabled until more interested is expressed by the homeowners.

**Wood Fence:** Two bids were received but Casey with Absolute Landscaping would like to bid. This is being tabled until a third bid is obtained.

**Disaster Committee:** President Harris is still interested in putting a disaster committee together and looking for volunteers.

**Basketball Goal:** A bid was obtained for removal and replacement of the basketball goals. The Board felt the bid was too high. Director Eannarelli did get one added bid (\$1000-\$1200 per goal) but wants to look at additional ways to repair/replace these. Table this issue until additional bids are received.

### **Annual Meeting:**

The annual meeting was held on Saturday, October 21<sup>st</sup>, 2017. Quorum was not achieved initially but the meeting was adjourned, reopened and went very well. Attendance was good; about 38 people attended.

### **OLD BUSINESS**

Painting bid from Property Management Services was reviewed. A motion to accept the bid was made by Patty Inzana and seconded by John Goff. All were in favor and the motion carried.

### **NEW BUSINESS**

Christmas Party – Kristen has picked up all items (nonperishable) and placed those in the office of the clubhouse. The Petting Zoo, Sleigh, and Santa are all set; deposits have been mailed. Final payment checks sent to Nicole. Pizza will be ordered and cookies, ice and other food will be purchased the day of the event. Gina will send out an EBlast with the flyer to remind owners of the event.

Event Signs – Jack Eannarelli will put the event signs up.

Decorations were removed from the garage outbuilding and Mike Harris will get with Casey about

installing those next week.

A bid to replace the garage door was reviewed and discussed. A motion to have the door replaced at cost of \$569 was made by Patty Inzana; seconded by John Goff. All were in favor and the motion carried.

Legal: No discussion.

Open Forum: No questions.

**NEXT MEETING IS SCHEDULED FOR JANUARY 16<sup>TH</sup>, 2018**

In accordance with Texas Property Code Section 209.0051, the notice will be properly posted.

**MOTION TO MOVE INTO AND OUT OF EXECUTIVE SESSION**

*A motion was made, seconded and passed unanimously to move into executive session at 8:50 pm.*

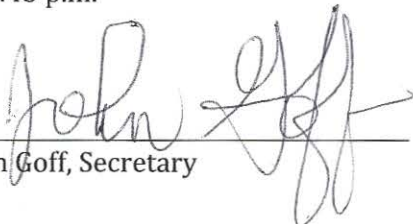
*A motion was made, seconded and passed unanimously to move out of executive session at 9:39pm.*

**EXECUTIVE SESSION SUMMARY**

The Board discussed individual deed restrictions and homeowner accounts that needed action.

**ADJOURN**

With no further business to come before the Board; President Harris properly adjourned the meeting at 9:43 p.m.

  
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John Goff, Secretary