

Oakwood Glen Homeowners Association Board of Directors Meeting January 19, 2016

The meeting of the Board of Directors of Oakwood Glen Homeowners Association was held on January 19th, 2016, at 7:00 p.m. at 17902 Hawn Haven Lane at the community clubhouse.

In Attendance:

Board members in attendance were, Mike Harris, Mike Martini, Jack Fannarelli, Ken Clark, Jill Colbert, Greg Gillis, Linda Clarke and John Goff. Management in attendance was Rebecca McCleary and Lindi Almandarez.

Call to Order:

Due notice of the meeting had been given and a quorum was present, the meeting was called to order at 7:04 p.m.

Homeowners in Attendance:

There were eight homeowners in attendance.

Approval of the Minutes:

The Board of Directors reviewed the special minutes from December 12th, 2015 as presented and voted to approve via email, and then publicly posted on the Oakwoodglen.net website on January 3, 2016. Three Directors abstain from the vote because they had to leave the meeting early.

Action Between Meetings:

- The Board voted unanimously via email vote to accept a payment plan for one homeowner on December 26th, 2015.
- The Board voted via email vote on January 11th, 2016 to approve the 2016 security contract with the Harris County Sheriff's Department. The contract was offered at the same rate as 2015, \$67,150.00 and had to be back in their hands by January 20th, 2016. The vote was 8 Directors in favor, 1 did not respond to the call.

Security Report:

- Deputy Tome was present to give a report.
- Security Committee - Update from chairman was given stating that they are working on establishing something similar to a Neighborhood Watch Program in Oakwood Glen.
- Continued discussion on feasibility of working with Spring Creek Forrest on security - still in progress.

Open Forum: Homeowner's discussed community concerns.

- A lawsuit for past due assessments was briefly discussed. John Goff made a motion to file a lawsuit against the homeowners and Linda Clarke seconded the motion. All agreed.

Old Business:

- Continued discussion on deed restriction policy. John Goff volunteered to be on the committee which is now made up of Jack Eannarelli, Ken Clark and John Goff.

Architectural Control Committee Report:

- Committee remains the same which is made up of Greg Gillis, Ken Clark and Patty Inzana.

Communications was tabled as no report was given.

- Communication Committee Report
- Continued discussion on improving lines of communication

Landscaping Committee Report:

- Three rose bushes have died by the front entry marque sign by the pool area. Chairman stated that she has discussed with the landscapers about replacing them but shifting them around to the other side a little bit so that they do not cover the message on the sign.
- There were dead trees on the pipeline a while ago and a homeowner wanted to know if that was addressed. An arbor was in fact sent out there to inspect the trees and work was completed however no trees were removed.

Update on piping project at pool:

- Completed

Contracts coming up for renewal over next 3 months:

- Donald Electric - 01/21/2016 - No reason to change at this time
- Harris County Sheriff - 02/28/2016 - Approved above in "Actions Between Meeting"
- Action Property Management 03/31/2016 - The Board will go out for bids
- Texas Aquatics and Pool Services - 04/01/2016 - APM will gather three bids
- Greenwood Insurance - 04/15/2016 - APM will gather three bids

Combined project in front park: ADT repairs, Irrigation system and additional security lighting - APM is to have one bid revised with the correct specs quotes with the adjustment of #2 in the phase spec sheet and then the Board will do an email vote.

Storage Shed Repairs: There were five bids presented in a spreadsheet. Mike Martini motioned to accept the bid from Coastal GA in the amount of \$5,450.00. Jill Colbert seconded the motion. All agreed.

Swing Set bid for back park: There were three bids to review. The Board will review and email vote at a later date.

Audit Review update: Waiting on audit to come back from the CPA and then it will be emailed to rest of the Board to review.

Apartment trash cans: The owners changed management company and Harris County Health Department has issued a citation. The citation was cured and now the litter is back again and the Board is still working on getting the situation rectified.

Discuss CAI Directors training class: February 20th, 2016. Three members from Spring Creek Forrest will be attending along with Oakwood Glen Board members. The Board suggests opening the class to homeowners as well and posting information online for CAI classes that they may attend.

Discuss Roof repairs: Completed

Payment Plans: There were two payment plans discussed. Ken Clark motioned to accept both payment plans and seconded by Jack Eannarelli. All agreed.

New Business:

- Legal: Discussed in "Open Forum"
- Recess for Executive session if necessary
- Bank Account – Changes of bank signatures were discussed and the following motions were made.
- I, Gregory Todd Gillis make a motion that Martha Buckner be removed from the Oakwood Glen HOA Woodforest bank account and that Thomas M. Harris, Linda Clarke, Jack Eannarelli and Kenneth Clark be added as authorized signers and that two signatures are required for any transactions on this account.
- I, Gregory Todd Gillis make a motion that Martha Buckner be removed from the Oakwood Glen HOA Armegey bank account and that Thomas M. Harris, Linda Clarke Jack Eannarelli and Kenneth Clark be added as authorized signers and that two signatures are required for any transactions on this account.

Delinquent statements are to be sent out quarterly by Action Property Management (APM).

Adjournment:

Being no further business to come before the board, Greg Gillis motion to adjourn the regular meeting and seconded by John Goff second at 9:01 pm.

Respectfully submitted,

Mike Harris, President

Oakwood Glen Homeowners Association