

Oakwood Glen Homeowners Association

Board of Directors Meeting

May 20, 2014

The meeting of the Board of Directors of Oakwood Glen Homeowners Association was held on May 20, 2014, at 7:00 p.m. at 17902 Hawk Haven Lane at the community clubhouse.

In Attendance:

Board members in attendance were Gaynell Lira, Martha Buckner, Greg Gillis, Patty Inzana, Jim Alexander, Barbara Yates and Janet Rolston. Management in attendance was Betty Waldheim and Rebecca McCleary.

Call to order:

Due notice of the meeting had been given and a quorum was present, the meeting was called to order at 7:06 p.m.

Homeowners in attendance:

There were 22 homeowners in attendance.

Approval of the Minutes:

The Board reviewed the minutes from April 15, 2014 with one correction to be made on page 3. The Board reviewed the minutes from Executive Session for April 15, 2014 with one correction to be made on page 5. The Board reviewed the regular and executive minutes from the Special Meeting held on April 30, 2014. Jim Alexander motion to accept the Special Meeting minutes and Greg Gillis seconded the motion.

Actions between meetings:

There were no actions between meetings.

Trash Policy Statement:

Attorney Brent Lane presented a statement regarding the trash policy document which has been put into place and recently distributed to homeowners.

Director Vacancy - the Board will call a special meeting for this. A letter will be sent to all homeowners. Two homeowners expressed their desire to run for the Board of Directors. The Board of Directors will also be updating their By-Laws before the annual meeting. Because the state of Texas has made changes that are not reflected in the current By-Laws, changes need to be made. Since the By-Laws state that the Board can call a Special Meeting to handle this matter. Because the association was self-managed, they have not updated the By-Laws of the Association and are working on them to come into compliance. A voting of the By-Laws will take place at the Annual Meeting. End of June or after July 4 is when the Special Meeting will take place for the elections to fill the vacant position.

Security report:

Deputy Tomte delivered the security report

Old Business:

- Structural Engineer - The Board discussed the bid presented by K.C. Ewing and Associations in the amount of \$950.00 to inspect the clubhouse building. Patty Inzana motioned to accept the bid. Jim Alexander seconded the motion. All unanimously agreed.
- The Board reviewed the surveying bids. The board tabled this matter until Faithbridge and/or Prestige finishes the plans on what they plan to build.
- Resolution to the Trash Policy: No homeowners presented a resolution to address the new Trash Can Policy as the Board of Directors had requested at the last monthly meeting. Homeowners present did discuss their concerns with the waste services and the service days in which certain items can be picked up.

New business

- Banking: Martha Buckner stated that, due to too much money in Amegy, funds need to be moved. The account at Woodforest was never opened. Gaynell Lira suggested that we present this to the homeowners at the Annual Meeting for a vote. Martha Buckner discussed switching to Alliance banking that would offer online bill pay for homeowners and interest on the money in the account. APM will also check will local bank accounts and federal credit unions to see what they offer. At this time, it was declined to go with Alliance as they are not local.
- Rose Bushes in front need to be trimmed on the corner.
- Mosquito Fogging: They have started spraying already. APM will check with Cypress Pest Creek and have them leave a notice in Martha Buckner's mailbox. On Windy Pine, a homeowner stated that it's awful on her street and wondered how many times they were spraying. APM will check the contract.
- McKenna Bid - The Board reviewed the bid to install a wall in the woman's restroom before the pool opens. The Board decided to have Lee do the wall for \$950.00. Greg Gillis motioned to accept Lee's verbal bid to build the wall in the woman's restroom at the pool area. Jim Alexander seconded the motion.
- July 4th Event - For 300 people, Deli Carts will serve food for \$1299.00. Gaynell Lira made a motioned to accept the \$1,300.00 bid by Deli Carts.
- There is \$3,000.00 budgeted but not to be exceeded for the 4th of July event. Patty Inzana motioned not to spend over \$3,000.00 for the 4th of July community event. Jim Alexander seconded the motion. All unanimously agreed.

Open Forum:

- There was a meeting with Martha Buckner and Ericka Kelly, as they discussed communication techniques and what was requested by the communication committee was to allow two homeowners to become administrative users on the Facebook page. They would like to design a page that homeowners would use to ask the Board questions and at the next meeting the Board of Directors would discuss the top priority questions and as a Board would then come up with a response. Peel, an advertising

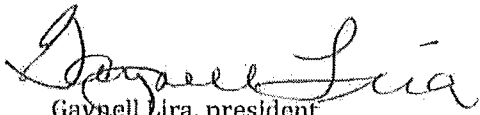
newsletter company will distribute a newsletter on a monthly basis. It is free as long as the communication community supplies all the material to be used in the newsletter. Gaynell Lira, motioned to accept the Peel Inc. to process a monthly newsletter. Patty Inzana seconded the motion. The Board unanimously agreed.

- With 4th of July coming up, Faithbridge has an event and there is too much traffic that needs to be addressed with them to cease parking in the community. Martha Buckner stated that she would contact the church and request they have an officer to direct people onto their property and not into Oakwood Glen. On Smooth Rock Falls and White Tail there was so much traffic last year that if there was an emergency, a service vehicle could not get through. We need to provide direction on the request to handle traffic during the July 4th holiday. Officer suggested that the Board should contact Commissioner Hickman and see what he would do and then maybe contact Captain Coon, he is our new captain. Signs can be erected because this is Oakwood Glen property if they desired and cars could be towed away if in violation.

Adjournment

Being no further business to come before the board, the meeting adjourned at 9:23 p.m.

Respectfully submitted,



Gaynell Lira, president
Oakwood Glen Homeowners Association